

MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 20th May 2025 at 7.45pm.

Present: Cllrs. E Leslie, G Sime, N. Thompson, E. Shaw, O. Vertija, Chrisp,

In Attendance: L. Worrall – Clerk, Mr Mike Wilson Andre Chrisp, Charles Hardy

25.01 Apologies for Absence

Resolved: that the apologies received from Cllr. P. Hodgson be accepted.

25.02 Appointment of Chairman

Resolved: that Cllr. Emma Leslie be appointed Chair and the declaration of office be accepted

25.03 Appointment of Vice-Chairman

Resolved: that Cllr. G. Sime is appointed as Vice Chair and the declaration of office be accepted.

25.04 Acceptance of office, code of conduct and declaration/s of interest

All Councillors have already signed acceptance of offices and code of conducts. All interests were as formally declared.

25.05 Minutes

The minutes of the Annual General Meeting held on 21st May 2024 were noted. There were no matters arising.

25.06 Appointment of Committees and Allocation of Member's Responsibilities 2025/2026

To allocate responsibilities in the June meeting when all Councillors are present.

Members' individual responsibilities be allocated, as follows:

Parish Council Noticeboard

CHALC

Oulton Park Liaison

Litter Pickers

Footpaths

Communications

Development/Planning/Environment

Services

Clerk

Members as available

Cllrs. Shaw/Sime

Members as available

Cllr. Chrisp/Shaw

Cllrs. Thompson

Cllrs Leslie

Cllr. Thompson/Clerk

Youth/Social/Community

- Picnic Area – Cllr. Neil Thompson

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- Play Zone -

Cllr. Shaw

Cllr. Shaw hedge

maintenance.

Cllr. Vertija

25.07 To agree accounts and audit

Risk Assessment

Asset Register

To be agreed at the June meeting of Rushton parish Council

that the 2024/2025 Section 1 Annual Governance Statement to be reviewed and accepted. During the June meeting

that the 2024/2025 Section 2 Accounting Statements be reviewed and accepted during the June meeting
that the bank signatories be reviewed and accepted

25.08 Council's Insurance

Resolved: **that** the 2024/2025 renewal schedule received from Zurich at a cost of £1103.82. The PC are in long term agreement with Zurich for a five year period, this reduces and holds the premium for this period of time, this runs till 2026.

Year	Premium cost
2020-2021	£1003.67
2021-2022	£881.68
2022-2023	£898.98
2023-2024	£1017.78
2024-2025	£1103.82
2025-2026	£907.33

25.09 To consider/agree annual subscriptions

Resolved: **that** the following annual subscriptions should be paid:

Payee	2024-2025	2025-2026
CPRE	£12.00 standing order Jan	£12.00 standing order Jan
Chalc	£149.72	£156.44 paid April
Parish Online	£45	£45 Paid March

25.10 Appointment of Auditor

Resolved: **that** Mr. M. Ravenscroft. be retained as Internal Auditor for 2025/2026.

25.11 Schedule of Meetings for 2024/2025

Resolved: **that** meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2025/2026 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall

20 th May 2025	17 th June 2025	15 th July 2025
16 th September 2025	21 st October 2025	18 th November 2025
20 th January 2026	17 th February 2026	17 th March 2026
21 st April 2026	19 th May 2026	

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 8.15pm.

Signed: _____

Date: _____